

Property _____
Unit _____ Move-in _____
Today's Date _____

RENTAL APPLICATION
1500 Forest Avenue, 6E, Portland ME 04103
Office: (207) 797-4549 Fax: (207) 797-9949*

(Note: If you are faxing this application, please be sure to fax front and back pages. Thank you).

APPLICANT'S INFORMATION:

First Name _____ Middle _____ Last _____

Date of Birth* _____ (*Being requested for Credit Reports and Criminal background checks)

SS# _____ Driver's License # _____ State issued _____

Home Phone # _____ Cell Phone # _____ Other # _____

Email _____ / **VEHICLE INFORMATION:**

Make& Model _____ Color _____ Plate _____

CURRENT ADDRESS: *(We need your current street address, whether it's a rental or not. Post office Boxes are not acceptable.)*

Street _____ Apt. # _____ City _____ ST _____ Zip Code _____

Monthly Rent _____ Rented From _____ to _____

Landlord's Name _____ Phone# _____ Fax# _____

Reason for moving? _____

Are you being asked to vacate your current unit? No _____, Yes _____ If yes, why: _____

Have you ever been evicted? No _____ Yes _____ If yes, why: _____

PRIOR RENTAL HISTORY:

Prior Landlord's Name _____ Phone# _____ Fax# _____

Address _____ City _____ State _____ Zip Code _____

Monthly Rent _____ Rented From _____ to _____

NAMES OF OTHERS THAT WILL RESIDE WITH YOU IN THE UNIT:

First Name _____ Middle _____ Last _____

First Name _____ Middle _____ Last _____

First Name _____ Middle _____ Last _____

----- **NOTE: Please sign and complete the back of this application. Thank you.** -----

EMPLOYMENT HISTORY:

Place of Employment _____ Occupation _____
Supervisor’s Name _____ Telephone Number _____
Start Date _____ Gross Salary: Weekly \$ _____ Bi Weekly \$ _____
Monthly \$ _____ (PLEASE PROVIDE COPIES OF PAY CHECKS/ETC. TO VERIFY INCOME.)
Other sources of income _____

OTHER QUESTIONS:

Pets? Yes _____ No _____ Description: _____
(Note: Only 1 or (2 cats max.) are allowed, and you must show proof of flea protection at Lease signing.)
Have you ever been or are you under any demand or requirement to register with any state, town, city or municipality for any reason? No ___ Yes ___ If yes, why? _____
Have you ever been convicted of a felony? No ___ Yes ___ If yes, why? _____
Do you smoke? No _____ Yes _____
How did you hear about us?
Craig’s List _____, portlandapartments.com _____, newspaper _____,
Other _____

Applicant hereby grants permission to verify any information contained herein and understands that it is our policy to process all references (credit, criminal and personal). Applicant also states by signing this application that all information provided is true, and any false and misleading information provided by the applicant, may result in the application being denied and/or termination of Lease.

Applicant’s Signature: _____ Date: ___/___/20__

A \$25 Application Fee is required with all applications. This fee is non-refundable. Upon acceptance, a deposit equal to one month’s rent is due and payable. If the unit is declined after acceptance, all monies will be forfeited.

INTERNAL INFORMATION:

Date called Tenant for Approval _____ Date of Acceptance by Tenant _____
Monthly rent _____ Parking _____ Other Charges _____
Application Fee: \$ _____ Date: ___/___/20__ Security Deposit: \$ _____ Check # _____
Receipt # _____ Date deposit received: ___/___/20__
Notes _____
